

Application for B.F.A. Degree (Form 2)

Questions? Contact the Registrar's Office (816) 802-3569 or email registrar@kcai.edu

Legal First Name _____

Legal Last Name _____

Student ID# _____

Major/Double Major/Major with Studio Minor _____

Certificate Program, if applicable (Asian Studies/Social Practice) _____

Anticipated Graduation Date (Check one):

May 2018 (Spring)

August 2018 (Summer)

KCAI Email:	Personal Email:
Cell Phone:	Alternate Phone:
Local Address (house/apt. number, city, state and zip):	
Permanent Address (house/apt. number, city, state and zip): <input type="checkbox"/> Parent's address <input type="checkbox"/> Mother's address <input type="checkbox"/> Father's address <input type="checkbox"/> Other	
Diploma Mailing: <input type="checkbox"/> Local address <input type="checkbox"/> Permanent address <input type="checkbox"/> I will pick up my diploma from the Registrar's Office	

Step 1	Did you complete the graduation survey? (Survey must be complete before BFA application (form #2) will be processed. If application is not processed by the posted deadline, you WILL BE charged a \$50.00 late fee.)	YES <input type="checkbox"/>
Step 2	Print your name as you would like it to appear on your diploma – Please print legibly	_____
Step 3	Obtain signature of Financial Aid Representative	Signature (Financial Aid Representative) _____ Date _____
Step 4	Obtain signature of Perkins Loan Specialist	Signature (Perkins Loan Specialist) _____ Date _____
Step 5	Pay graduation fee and obtain signature from Business Office	Signature (Business Office) _____ Date _____
Step 6	Will you be participating in the commencement ceremony?: Saturday, May 5, 2018	YES <input type="checkbox"/> NO <input type="checkbox"/>
Step 7	Return this application to the Registrar's Office – 1 st Floor of Vanderslice Hall:	DUE by Friday, May 4, 2018 If form is not received by due date, you will be charged a \$50.00 late fee.

GRADUATION REQUIREMENTS:

- You **MUST** apply for graduation by submitting a BFA application (forms #1 and #2) to the Registrar's Office by the posted deadline
- Final semester GPA must be a minimum of 2.0
- Overall GPA must be a minimum of 2.0
- Major studio GPA must be a minimum of 2.0
- Cumulative GPA of Art History/Creative Writing, major or double major, must be a minimum of 2.0
- Last 30 credit hours must be completed at KCAI

By signing below, I acknowledge that I have read the graduation requirements and understand I must meet every criteria to complete degree requirements.

BFA Applicant's Signature: _____

Date: _____

Pending successful completion of all coursework, the above named candidate has fulfilled requirements and obligations necessary for graduation from KCAI and becomes eligible for any honors and/or awards available to graduating seniors. A final degree audit will be completed to ensure all requirements have been met.

Received by the Registrar's Office: _____

Date: _____

Registrar's Signature: _____

Date: _____