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| Name of Policy: Faculty Led Travel Programs (FLTP)                                                                                                                                                                                     |
| Source: Academic Affairs                                                                                                                                                                                                               |
| Date Revised: July 2016                                                                                                                                                                                                                |
| Form to Complete: Faculty Led Travel Program Application,<br><a href="http://www.kcai.edu/academics/enrichment-exchange/faculty-led-travel-programs">http://www.kcai.edu/academics/enrichment-exchange/faculty-led-travel-programs</a> |

**Policy:**

Each summer intersession, KCAI offers students the opportunity to earn credits studying off-campus with KCAI faculty.

When students participate in a faculty-led travel program, they will study and travel with a group of fellow KCAI students in a unique program designed by the faculty members who are leading the program.

In order to be eligible to apply to participate in an FLTP students must:

- Be at least 18 years of age
- Have completed at least one semester of study at the post-secondary level (college/university)
- Have a minimum cumulative GPA of 2.5
- Be a student in good academic and financial standing (students on disciplinary probation are ineligible to apply – if a student is in good standing at the time of application, but later faces disciplinary proceedings after acceptance into the program, the student will no longer be eligible to participate and will be withdrawn from the program)

FLTPs offer 3 to 6 credits, depending on the structure of the program.

Program enrollment is limited.

Application Deadlines:

Application deadlines vary by program; interested students should check the KCAI website for program specific application deadlines.

**Procedure:**

More information on upcoming FLTPs, and applications for participation, can be found on the KCAI website at

<http://www.kcai.edu/academics/enrichment-exchange/faculty-led-travel-programs>.