

# KANSAS CITY ART INSTITUTE

Name of Policy: Emergency Alert System
Source: Campus Technology and Campus Security
Date Revised: July 2015, reviewed June 2018
Form to Complete: N/A

## **Policy:**

Emergency Alert System (EAS) is a notification system that allows the Kansas City Art Institute to contact you during an emergency. EAS is your personal connection to real-time updates, instructions on where to go, what to do, or what not to do, who to contact and other important information.

Emergency alerts may be disseminated via:

- Text messaging to subscriber cell phones (Qtext)
- Electronic distribution through email
- Posting of hard copies in public areas
- Posting on KCAI websites (internet and intranet)
- Local media outlets
- Voice message distribution through KCAI phone system

## **Emergency Alert System signup Procedures:**

Go to [MyKCAI](#) for instructions on how to sign up for the KCAI alert system.

The campus-wide Emergency Alert System will provide instant mobile communication to all members of the college community who choose to be a part of the network.