

Name of Policy: Maintaining Eligibility for Federal Financial Aid and Satisfactory Academic Progress
Source: Financial Aid
Date Revised: February 2017, reviewed June 2017
Form to Complete: N/A

Policy:

To be considered making satisfactory academic progress (SAP), students must complete and pass at least 75% of the cumulative credit hours which they have attempted. Transfer hours counting towards the student's program are included in attempted and earned credits.

Students must have a minimum semester or cumulative GPA of at least 2.0.

Credit hours attempted versus earned and GPA are evaluated each semester. If students do not meet the minimum credit hours, or GPA they will be placed on financial aid warning for one semester. If upon completion of the warning period (one period only) the student does not make academic progress, they will lose their federal aid.

Merit and competitive scholarship recipients are required to maintain a 2.5 GPA to receive their scholarship.

A student can appeal the SAP determination through the academic dismissal appeal process by submitting a written appeal to the academic standards committee after losing federal aid. This should be sent to the vice president for academic affairs, stating why they believe they should be allowed to return for another semester and improve their performance and also receive federal aid. Students should address issues they believe kept them from success and indicate what they can do to be more successful. Although not required, students are highly encouraged to present their appeal before the academic standards committee in person in addition to the written appeal so they have the opportunity to present their situation effectively. Written appeals must be received two working days before the committee's posted meeting dates. Students will be notified of these dates when receiving their dismissal notice. The committee will make recommendations to the vice president for academic affairs for final action. The decision of the vice president for academic affairs is final. Students will receive a decision via letter from the vice president for academic affairs, which may include conditions for readmission as well as an academic plan.

Students who chose not to appeal will be academically dismissed and will also not be eligible

for federal aid. They will need to appeal the SAP determination if they ever apply to the institution in the future.