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| Name of Policy: Monitoring the Network and Users |
| Source: Campus Technology                        |
| Date Revised: July 2015, reviewed August 2016    |
| Form to Complete: N/A                            |

**Policy:**

Normal maintenance of the Kansas City Art Institute network requires Campus Technology supervisory personnel to monitor system operation for performance tuning and security violations. In addition, the ability of outside users to access the Kansas City Art Institute system via the Internet and by remote access pose the threat of unauthorized use by outside persons, including attack from viruses and worms. The Kansas City Art Institute computer system personnel have authority to monitor the system and refer any concerns to appropriate KCAI officials for review and, if necessary, action to address the concern, including disciplinary action against institutional users.