

Name of Policy: Assembly and Demonstration Policy
Source: Student Affairs, Security, and Communications
Date Revised: February 2017
Form to Complete: N/A

**Policy:**

The Kansas City Art Institute provides members of its campus community with the right to free and open assembly. This right is based on appropriate time, place, and manner cues, and provided under the guideline that any activities or demonstrations will be non-violent toward people and property, and not disruptive to the functioning of the college.

If members of the campus community wish to hold an assembly/demonstration on the KCAI campus and/or property, or at a KCAI sponsored event, they may do so only after receiving permission from the Dean of Student Affairs or Assistant Dean of Students. While the opportunity to express support or dissent for a particular view or situation is welcome, anyone wishing to demonstrate must also respect the right of others in the campus community to disagree. While disagreements on issues should be expected, any and all dialogue is expected to be conducted in a civil and respectful manner.

College officials reserve the right to deny requests to demonstrate on the KCAI campus and/or property, or at a KCAI sponsored event.

College officials reserve the right to remove people from a demonstration, and also to stop a demonstration in progress if the guidelines for demonstrations have not been/are not being followed.

The college does not want to hinder those who wish to be involved in peaceful, non-violent demonstrations, but strives to ensure that members of the campus community are safe and supported as they pursue their artistic, professional, and personal development.

\*If members of the campus community intend to engage in a demonstration off campus, they are also encouraged to notify the Dean or Assistant Dean in advance of doing so.

Guidelines for demonstrations

In order for a demonstration to occur on the KCAI campus and/or property, or at a KCAI sponsored event, the following guidelines must be followed:

1. Provide advanced notice of intent of the demonstration to the Dean of Student Affairs or Assistant Dean of Students.
2. Secure approval to proceed with the demonstration from the Dean or Assistant Dean, and make an official campus reservation for space through the President's Office.

Once approved, it is expected that:

1. Participants do not gather in such a fashion as to physically hinder entrances to, exits from, or passageways within any college entrance, building, or other location.
2. Do not create noise at a volume that is disruptive to the functioning of the college.
3. All activity must be nonviolent in nature to people and property.
4. Participants will respect the rights of others to disagree, or not be involved.

Procedure:

1. Provide advanced notice of intent of the demonstration to the Dean of Student Affairs or Assistant Dean of Students. Notice can be made in person or via email. The Dean or Assistant Dean may request additional conversations and/or meetings with participants and/or other college officials to discuss the request and details of the demonstration.
2. The Dean or Assistant Dean will notify the individual(s) requesting participation in a demonstration of the approval or denial of the demonstration.
3. If approved, make an official campus reservation for space through the President's Office.