

Name of Policy: Smoking on Campus (Smoke Zones)
Source: Student Affairs, Human Resources, and Campus Security
Date Revised: December 2015, reviewed June 2016
Form to Complete: N/A

**Policy:**

In an effort to limit the potential exposure of students, faculty, staff and visitors to the effects of secondhand smoke, reduce the risk of fires on campus and provide the community with a healthy, respectful working and learning environment, smoking on campus property is permitted only in designated Smoke Zones.

Smoking is the burning or lighting of a tobacco product and any other smoking device or equipment that includes, but is not limited to cigarettes, cigars, electronic cigarettes (e-cigarettes), and pipes.

For information about the location of each designated Smoke Zone, please refer to our campus map located in the KCAI Student Policy Library and Resources, <https://artnet.kcai.edu/>.

This policy applies to all members of the Kansas City Art Institute community and guests to the campus.

While there are procedures in place to address violations of campus policies, it is the expectation that community members will act as the primary enforcers of the standards articulated in the policy. However, if members of the community fail to comply with the policy, the following actions may be taken:

- **Students:** First time violations may include warnings and/or fines. Fines may range from \$25.00 to \$100.00 per fine. Multiple violations and/or violations that include addition conduct concerns will be addressed through the KCAI student code of conduct policy/procedures.
- **Employees:**
  - **Staff:** Violations of this policy will be addressed through educational and corrective measures as outlined in Human Resources policies and procedures.
  - **Faculty:** Violations will be referred to the Vice President for Academic Affairs and will be addressed as reflected in the faculty handbook.

- **Visitors:** Visitors are expected to observe all College policies; those who violate the smoking policy may be removed from the building or event and denied re-admittance.

An important part of any successful smoking policy is campus and community support for those wishing to quit smoking. Resources for smokers include:

- <http://www.ksquit.org/>
- <http://www.kcfit.net/stopsmoking>
- 1-877-448-7848, National Cancer Society Hotline
- 1-800-784-8669, Missouri State Hotline
- 816-237-2352, KCAI Employee Assistance Program

\*Portions of this policy were adapted from Amherst College and Skidmore College.